



Employment & Training
680 Main Street, 2nd Floor
Dubuque IA 52001

Standard Presort
US Postage
PAID
Dubuque IA
Permit #477

Information on Free Workshops Inside!

Training Pays Off

Training can have as dramatic an effect on earnings as the level of education, according to the U.S. Census Bureau.

Workers holding vocational certificates in engineering averaged about \$3,880 a month, nearly the same as those with bachelor's degrees in natural science. Likewise, those with associate's degrees in computers averaged about \$3,760 a month, which is close to those with bachelor's degrees in education or social science.

The data tables, What It's Worth: Field of Training and Economic Status in 2004 (<http://www.census.gov/population/www/socdemo/fld-of-trn.html>), examine the relationship between field of training for post-secondary degree holders and monthly earnings. They also present data on the average years taken to start and complete various degrees and on occupation of workers by educational attainment and field of degree.

Region 1
Employment & Training

680 Main Street, Dubuque IA 52001
563-556-5800
1-866-227-9874

132 West Greene Street, Postville IA 52162
563-864-7554
1-877-219-5058

Log on to these helpful websites at your local Workforce Center or any personal computer...

www.iowaworkforce.org/region1

Local Workforce Development information for these northeast Iowa counties: Allamakee, Chickasaw, Clayton, Delaware, Dubuque, Fayette, Howard, and Winneshiek

www.iowajobs.org

Iowa full-time and part-time job listings

www.ajb.org

America's Job Bank - a nationwide database of job listings

www.acinet.org

Career InfoNet - career exploration with specific information on the knowledge, skills, and abilities necessary for occupations

The following workshops are free. Seating is limited, so pre-registration at least four days prior to the workshop is required by calling (563) 556-5800.

Job Club Are you looking for work? Topics include information on career exploration, resume preparation, interviewing techniques, and job search strategies.

Dubuque	January 5-9, February 9-13, March 9-13	9:00 am-3:00 pm
West Union	January 12-16, February 9-13, March 9-13	9:00 am-3:00 pm

Workplace Essentials Covers topics such as goal setting, learning/thinking styles, becoming a critical thinker, problem solving, time management, balancing work and family, plus other skills that are important for job retention.

Dubuque	January 26-30, February 23-27, March 23-27	9:00 am-3:00 pm
West Union	January 5-9, February 2-6, March 2-6	9:00 am-3:00 pm

What Will Be Your Legacy?

Be nice to the people you meet on the way up. They're the same people you'll meet on the way down.

This old saying is still sound career advice. After you leave a job, people quickly forget all your accomplishments. (Often, they forget them while you're still there!) What they will remember, however, is YOU and how you treated them.

According to the Jeff Garton, author of *Career Contentment: Don't Settle for Anything Less!* (ASTD Press, 2008), the most important career asset you take away when you leave a job is the relationships you forged with your co-workers. He calls this your "legacy," and a positive legacy is important for gaining future job and client referrals. To ensure you'll be remembered favorably, Garton advises focusing less on what you do and more on how you do it when interacting with co-workers, supervisors, customers and vendors. Building a reputation for honesty, fairness, diligence and pleasantness is more valuable to your career success in the long run than bringing in that big grant or building that killer system.

NAWDP May 2008

Workforce Partners Helping Iowa Work

680 Main Street, 2nd Floor, Dubuque, 563-556-5800, 866-227-9874
951 Linn, New Hampton, 641-394-4732
223 West Main, Manchester, 563-927-4447
429 High Street, Elkader, 563-245-2407
205 East Second Street, Cresco, 563-547-2198

1111 Paine Street, Suite G, Decorah, 563-382-0457
400 S. Frederick, Oelwein, 319-283-2751
132 West Greene Street, Postville, 563-864-7554, 877-219-5058
110 Allamakee Street (Courthouse basement), Waukon, 563-568-3048

Region 1 Employment & Training is an equal opportunity employer/program.
Auxiliary aids or services are available upon request to individuals with disabilities.