

Minutes
Eastern Iowa Regional Utility Services System Commission

DATE: Wednesday, October 28 2009
TIME: 9:00 a.m.
PLACE: ECIA Offices – Telephone Conference

MEMBERS PRESENT: Dennis Boedeker Cedar County Representative
 Jon Bell Cedar County Alternate
 Jill Davisson Clinton County Representative
 Robert Summers Clinton County Alternate
 Jerry Ries Delaware County Representative
 Shirley Helmrichs Delaware County Alternate
 Frank Frieberg Jackson County Representative
 Larry Koos Jackson County Alternate
 Joe Cruise Jones County Representative
 Keith Dirks Jones County Alternate

OTHERS PRESENT: Sheri Rice, USDA Rural Development, Tipton
Greg Thompson, USDA Rural Development, Tipton
Linda Swanson, Limestone Bluffs RC&D
Shaun Holcomb, Limestone Bluffs RC&D
Marc Ruden, IIW Engineers & Surveyors

STAFF PRESENT: Nagle, Nesteby, Schneider

Call to Order

The meeting was called to order by Chair Davisson at 9:00 a.m.

Action on Revised October 28, 2009 Agenda

Davisson said she requested that Elvira be added under Other Business. Schneider said Elvira was added to the agenda, emailed to board members and posted at ECIA approximately 48 hours prior to the meeting.

Motion by Cruise, second by Ries to approve the revised October 28, 2009, Eastern Iowa Regional Utility Service Systems agenda. The motion passed unanimously.

Review/Approve Minutes of the September 14 and October 16, 2009 Meetings

Motion by Ries, second by Cruise to approve the minutes of the September 14 and October 16, 2009 meetings. The motion passed unanimously.

At this time, Frieberg joined the conference call.

Andover project

A. Discussion/Action on Resolution to authorize issuance of Water Revenue Bonds

Schneider explained the resolution from Dorsey & Whitney, bond counsel, contains information on the terms of the three loans, their individual interest rates and payments. The resolution needs board approval prior to the Andover loan closing scheduled for next week.

Davisson noted that the Clinton County Board of Supervisors approved \$5,000 to assist with the iron removal system; funds should be available within thirty days.

The Board took up for consideration the resolution next hereinafter setout. Commission Member Frieberg introduced and moved that the resolution be adopted, seconded by Commission Member Ries. After due consideration, the Chairperson put the question on the motion and the roll being called, the following named Commission Members voted:

Ayes: Cruise, Davisson, Frieberg, Ries

Nayes: None

Whereupon, the Chairperson declared the motion carried and the resolution duly adopted in substantially the form hereinafter set out.

B. Project status update

Schneider said staff continues to work to resolve the iron problem in the water; and the installation of the alternate pumps is in progress.

Davisson reminded board members that Rice, USDA Rural Development in Tipton, suggested that EIRUSS or the individual counties each create a fund to cover cost overruns on their projects due to unforeseen problems such as the iron in Andover's water system. It was agreed to place this on an upcoming agenda for further discussion.

Fairview project

A. Discussion/Action on 28E Agreement with Jones County for system operations

Nagle said he met with Rice about the Letter of Conditions for Fairview. There are four items that need to be taken care of; then the Letter of Conditions will be completed for Fairview and enable interim financing to be obtained. One of the items needed is approval of the enclosed 28E Agreement between EIRUSS and Jones County. A similar agreement needs to be signed by Jackson County for the Leisure Lake project in the next agenda item. This agreement allows for the customer billing and receipt of payment by EIRUSS staff. If bills are not paid within sixty days, the County will pay the delinquent bill to EIRUSS and they will then levy the customer. The Jones County Board of Supervisors will also need to approve this 28E Agreement.

Motion by Cruise, second by Frieberg to approve the 28E Agreement with Jones County for system operations for the Fairview project. The motion passed unanimously.

B. Project status update

Nagle said of the four items, two are minor and complete, one is the 28E Agreement, and the last is a count of actual hookups for the system. He is meeting with Thompson next week to finalize the count.

Leisure Lake project

A. Discussion/Action on 28E Agreement with Jackson County for system operations

Nagle said the same 28E Agreement needs to be signed for Leisure Lake and Jackson County. Once the board members approve the agreement, it will be presented to the Jackson County Board of Supervisors for their approval.

Motion by Frieberg, second by Cruise to approve the 28E Agreement with Jackson County for system operations for the Leisure Lake project. The motion passed unanimously.

B. Discussion/Action on Appraisal for Martin property

Nagle said access to the Leisure Lake treatment plant crosses the Martin property. If the value of the property is determined to be less than \$10,000, an appraisal will not be necessary. Discussion will continue with the property owner to determine the value. Nagle is asking for board member approval to contract with an appraiser to determine the value, if necessary. The appraisal would cost approximately \$500.

Motion by Frieberg, second by Cruise to approve and authorize staff to contract with an appraiser if necessary for the Martin property for the Leisure Lake project. The motion passed unanimously.

C. Project status update

Schneider said the \$500,000 WIRB grant application was successful for Leisure Lake. The next step in the funding process will be a Letter of Conditions from the USDA Rural Development office.

Center Junction project

A. Project status update

Schneider said everything is running fine at Center Junction. He said a woman who lives next to the lift station is requesting payment for mowing grass that borders her property. Staff has been trimming the grass during site visits this year. Nagle said she volunteered to mow at the lift station; and EIRUSS paid her \$75 last fall. However, a contract was never signed with her. She requested \$250 for mowing this last spring. Board member consensus is to not respond to her request. Nagle said Andrews is contracted to mow grass at the lagoon.

Other Business

A. Elvira

Davisson said the Clinton County Board of Supervisors received a letter from the Department of Natural Resources (DNR) concerning the progress of a sanitary sewer in Elvira and asking for a status report by November 20. Schneider said Pope of Garden & Associates left a phone message for him that said Jim Carroll, the USDA Rural Development State Engineer, reported there is funding for Elvira this year and only two items are necessary, an updated cost estimate and the environmental assessment. Pope will update the cost estimate and an environmental report will to be completed by ECIA staff. Rice will send a letter to staff listing the items that are still needed prior to funding. Schneider noted that the USDA funding will be a loan, not a grant, since the income survey was high. Davisson requested that staff send a status update letter to the Clinton County Supervisors so they can forward that information to the DNR. Staff and board members thanked Rice and Thompson for the funding for Elvira.

B. Other

Petersburg

Schneider said that funding for Petersburg is also available through the USDA Rural Development office. Rice said the file is being reviewed and a letter will be sent to staff requesting items that need to be completed prior to funding.

Next EIRUSS Meeting

Davisson asked when the next EIRUSS meeting would be scheduled; Schneider said it depends upon the USDA and land purchase.

Adjournment

Motion by Frieberg, second by Cruise to adjourn the meeting. The motion passed unanimously. The meeting adjourned at 9:40 a.m.

Respectfully submitted,

Mark Schneider
Director of Community Development and Public Works