

# Minutes

## DMATS Technical Advisory Committee and Policy Board joint Teleconference Meeting

**Date:** Thursday, April 8, 2010  
**Time:** 12:00 pm.  
**Place:** ECIA, 7600 Commerce Park

### DMATS Technical Advisory Board Members Present:

- |  |  |   |  |
|--|--|---|--|
| <input type="checkbox"/> <b>Laura Carstens</b><br><i>City of Dubuque</i>   | <input type="checkbox"/> <b>Beth Bonz</b><br><i>City of Asbury</i>   | <input type="checkbox"/> <b>Albert Griffiths</b><br><i>City of East Dubuque</i>                 | <input checked="" type="checkbox"/> <b>Anna O'Shea</b><br><i>Dubuque County</i>      |
| <input checked="" type="checkbox"/> <b>Gus Psihoyos***</b><br><i>Engineer,<br/>City of DBQ<br/>(proxy Bob Schiesl)</i> | <input checked="" type="checkbox"/> <b>Mike Felderman</b><br><i>Engineer,<br/>DBQ County</i>                   | <input type="checkbox"/> <b>Steve Keeffer</b><br><i>Engineer,<br/>Jo Daviess County, IL</i>     | <input type="checkbox"/> <b>Dave Lambert</b><br><i>Engineer<br/>Grant County, WI</i> |
| <input type="checkbox"/> <b>Jon Rodocker</b><br><i>Keyline Transit</i>   | <input checked="" type="checkbox"/> <b>Mark Munson</b><br><i>Regional Transit<br/>Authority (RTA)</i>          | <input type="checkbox"/> <b>Amy Seeboth</b><br><i>SWWPRC</i>                                    | <input checked="" type="checkbox"/> <b>Kelley Deutmeyer</b><br><i>ECIA</i>           |
| <input checked="" type="checkbox"/> <b>Kris Tobin***</b><br><i>Illinois DOT<br/>(proxy Dan Long)</i>                   | <input checked="" type="checkbox"/> <b>Bobbi Retzlaff***</b><br><i>Wisconsin DOT<br/>(proxy Franco Marcos)</i> | <input checked="" type="checkbox"/> <b>Sam Shea*</b><br><i>Iowa DOT<br/>(non-voting member)</i> |  |

### DMATS Policy members present:

- |   |  |  |  |
|---|--|--|--|
| <input checked="" type="checkbox"/> <b>Roy Buol***</b><br><i>Mayor, City of DBQ</i>             | <input type="checkbox"/> <b>Karla Braig</b><br><i>DBQ City Council</i>   | <input checked="" type="checkbox"/> <b>Joyce Connors***</b><br><i>DBQ City Council</i>                                 | <input checked="" type="checkbox"/> <b>Kevin Lynch</b><br><i>DBQ City Council</i>                            |
| <input checked="" type="checkbox"/> <b>Ric Jones***</b><br><i>DBQ City Council</i>              | <input type="checkbox"/> <b>David Resnick***</b><br><i>DBQ City Council</i>  | <input checked="" type="checkbox"/> <b>Dirk Voetberg***</b><br><i>DBQ City Council</i>                                 | <input type="checkbox"/> <b>Jim Adams</b><br><i>Mayor, City of Asbury</i>                                    |
| <input type="checkbox"/> <b>Mike Van Milligen</b><br><i>(proxy for DBQ)<br/>City Council</i>    | <input type="checkbox"/> <b>Dave Heiar**</b><br><i>(proxy-DBQ<br/>City Council)</i>  | <input checked="" type="checkbox"/> <b>Geoff Barklow***</b><br><i>Mayor, City of East DBQ<br/>(proxy Al Griffiths)</i> | <input type="checkbox"/> <b>Faber Runde</b><br><i>Jamestown Township<br/>(proxy Amy Seeboth)</i>             |
| <input type="checkbox"/> <b>Dick Avenerius</b><br><i>Small Cities Rep.</i>                      | <input type="checkbox"/> <b>Coletta Wegmann</b><br><i>SWWRPC</i>   | <input type="checkbox"/> <b>Joel Lightcap</b><br><i>Keyline Transit</i>  | <input checked="" type="checkbox"/> <b>Eric Manternach***</b><br><i>Regional Transit<br/>Authority (RTA)</i> |
| <input checked="" type="checkbox"/> <b>Allan Jansen***</b><br><i>Grant County Supervisor</i>    | <input checked="" type="checkbox"/> <b>Marge Montelius</b><br><i>Jo Daviess County Supervisor</i>                          | <input type="checkbox"/> <b>Donna Smith</b><br><i>DBQ County Supervisor</i>  | <input checked="" type="checkbox"/> <b>Milt Kramer**</b><br><i>ECIA<br/>(proxy Kelley Deutmeyer)</i>         |
| <input checked="" type="checkbox"/> <b>Sam Shea*</b><br><i>Iowa DOT<br/>(non-voting member)</i> | <input checked="" type="checkbox"/> <b>Tom Kelso***</b><br><i>Illinois DOT<br/>(proxy Kris Tobin)<br/>(proxy Dan Long)</i> | <input checked="" type="checkbox"/> <b>John Vesperman***</b><br><i>Wisconsin DOT<br/>(proxy Franco Marcos)</i>         |  |

**Others Present:** Dave Soleberg, Rail Advisory

#### Staff Present:

- |  |   |  |   |   |
|--|---|--|---|---|
| <input type="checkbox"/> <b>Chandra Ravada</b> | <input checked="" type="checkbox"/> <b>Gail Kuhle</b> | <input checked="" type="checkbox"/> <b>Jake Ironside</b> | <input type="checkbox"/> <b>Dan Fox</b> | <input checked="" type="checkbox"/> <b>Bridget Bartlett</b> |
|--|---|--|---|---|

\*Non Voting Member

\*\*Voting member by Proxy

\*\*\*Attendance by phone

**A quorum was present for DMATS Technical Advisory Committee and Policy Board**

## **Call to Order**

The DMATS Technical Advisory Board meeting was called to order by DMATS Technical Advisory Board Vice-Chair, Mike Felderman at 12:05 p.m.

The DMATS Policy Board meeting was called to order at 12:05 p.m. by Chair, Roy Buol. Roll call was taken at this time.

## **Approval of the Agenda**

Motion by Munson, second by O'Shea to approve the revised agenda for the Thursday, April 8, 2010 DMATS Technical Advisory Board meeting. Motion passed unanimously.

Motion by Connors, second by Manternach to approve the revised agenda for the Thursday, April 8, 2010 DMATS Policy Board meeting. Motion passed unanimously.

## **Review and approve the minutes from the Thursday, March 11, 2010 DMATS Technical Advisory Board and Policy Committee meeting**

Motion by O'Shea, second by Munson to approve the minutes for the Thursday, March 11, 2010 DMATS Technical Advisory Board meeting. The motion passed unanimously.

Motion by Lynch, second by Connors to approve the minutes for the Thursday, March 11, 2010 DMATS Policy Board Committee meeting. The motion passed unanimously.

## **Review and approve the final FY2011 DMATS Passenger Transportation Plan (PTP)**

Motion by Manternach, second by Lynch to open the public hearing. The motion passed unanimously. The public hearing was opened at 12:07 p.m. Kuhle noted there was no public comments received.

Bartlett presented the final FY2011 DMATS Passenger Transportation Plan (PTP) for Board approval. Bartlett stated the final PTP had been presented to the IA DOT for comments and suggestions. She indicated that the final PTP needed to be approved by the DMATS Boards and the RPA Boards by the May 1, 2010 deadline. She then reviewed the following suggestions and comments from the DOT:

1. The plan was well organized and an improvement over last years plan.
2. In Chapter 2-Inventory: It was noted that there was missing ADA information, Clinton School Transportation system needed to be included and a fare structure for each provider should be included.
3. In Chapter 3-Needs and Gaps: It was suggested to add last years priorities, explanation on the arrival of the IBM Company to Dubuque and the effect it has on transit, and they

requested clarification on numerous projects such as providing evening transportation and clarification of what was evening service.

4. Chapter 4-Funding: It was noted that funding amounts did not agree.
5. Chapter 5-Recommended Projects: The DOT suggested that the project list should include further definition and description.

Bartlett noted that all suggestion and comments have been added or changed as recommended by the IA DOT.

Motion by Lynch, second by Connors to close the public hearing. The motion passed unanimously. The public hearing was closed at 12:11 p.m.

Motion by O'Shea, second by Deutmeyer to approve the Final FY2011 Passenger Transportation Plan (PTP) with the recommended changes. The motion passed unanimously.

Motion by Lynch, second by Connors to approve the Final FY2011 Passenger Transportation Plan (PTP) with the recommended changes. The motion passed unanimously.

### **Comments from public on an item that did not appear on the agenda**

There were no comments made.

### **Other Business**

There was no other business at this time.

### **Adjournment**

Motion by Munson, second by O'Shea to adjourn the DMATS Technical Advisory Board meeting. The motion passed unanimously. The DMATS Technical Advisory Board meeting adjourned at 12:15 p.m.

Motion by Lynch, second by Montelius to adjourn the DMATS Policy Board Committee meeting. The motion passed unanimously. The DMATS Policy Board Committee meeting adjourned at 12:15 p.m.

Respectfully submitted,

Kelley Deutmeyer  
ECIA Executive Director