

A G E N D A

EAST CENTRAL INTERGOVERNMENTAL ASSOCIATION - EXECUTIVE COMMITTEE -

DATE: **Tuesday, November 17, 2009**

TIME: **4:00 p.m. Executive Committee Meeting**

PLACE: **Executive Meeting – Small Conference Room
Dinner & ECIA Council Meeting – Large Conference Room
7600 Commerce Park, Dubuque, Iowa 52002**

1. Call to Order
2. Review/Action on Minutes of the September 16, 2009 Executive Committee Meeting (enc. 1)
3. Review/Recommendation on Financial Status Reports (enc. 2)
4. Review/Recommendation on Contracts
 - a. Manchester Buyout contract - \$30,000 – 33 months
 - b. Dyersville Buyout Contract - \$222,318 – 33 months
 - c. City of Clinton Dept. of Energy - \$20,000
 - d. 28E Agreement NICC and IWD for Regional Area Coordinator position (enc. 3)
 - e. Update on Portzen Hillside contract
 - f. IDED Regions Grant to PEI - \$50,000
 - g. Miscellaneous contracts
5. Executive Director Annual Performance Review and Contract Recommendation
6. Review/Recommendation on land lease between ECIA and EIRHA for parking garage (enc. 4)
7. Review/Recommendation on Purchasing/Procurement Policy (enc. 5)
8. Review/Recommendation on Capitalization Policy (enc. 6)
9. Review/Recommendation on Personnel Policy Updates (enc. 7)
10. Other Business
 - a. 2010 Meeting Dates
 - b. Reminder – Audit and Annual Report immediately following at ECIA Council meeting
 - c. Miscellaneous
11. Adjournment

Visit the ECIA Website at www.ecia.org
**Please call/e-mail the ECIA office to confirm your
participation at this meeting. Thank you.**
(563) 556-4166 or 800-942-4648 or snesteby@ecia.org